



Executive Leader Development Programme Application

The Executive Leader Development Programme is a nine-month development programme for senior leaders in the Public Service looking to elevate their leadership to greater levels of performance and delivery.

Application instructions

Download and save this application form before you begin filling it out. Allow about 30 minutes to complete this form.

This application consists of 5 sections.

- Section 1: Personal details
- Section 2: Employment
- Section 3: Personal reflections
- Section 4: Chief executive approval and authorisation
- Section 5: Terms and conditions

Please complete all 5 sections and tick the box at the end to confirm your agreement to the programme terms and conditions.

Chief executive approval

Schedule time to talk to your chief executive well in advance of the application deadline. You will need their approval to apply (*on page 6*).

Closing date

Applications close **Friday 21 March 2025**. Send your completed application to:
ldcprogrammes@ldc.govt.nz

If you have any questions email ldcprogrammes@ldc.govt.nz or call 04 473 2222.

Section 1: Personal details

Name

Preferred name

Work email

Phone number

What city/town do you work in?

Demographic details

The following information will help us support the diversity of cohorts. It is **optional** to provide these details.

What is your gender?

Male Female Another gender, please specify:
Don't know Prefer not to answer

What ethnic group(s) do you belong to?

Select all that apply to you.

New Zealand European Māori Samoan Cook Islands Māori Tongan Niuean
Chinese Indian Other, e.g., Dutch, Japanese, Tokelauan. Please specify:
Prefer not to answer

If you selected Māori, the name(s) of your iwi:

Don't know Prefer not to answer

Executive/personal assistant details (if applicable)

Name

Work email

Phone number

Section 2: Employment

Current employment

Position/role

Agency/organisation

Date started in this role

Briefly describe your role (responsibilities, challenges, budget responsibility, number of direct reports, achievements).

Previous two roles

Position/role

Agency/organisation

Start and end date

Briefly describe your responsibilities in this role.

Position/role

Agency/organisation

Start and end date

Briefly describe your responsibilities in this role.

Other roles

Are you or have you been in a role that is part of Te Pae Turuki, Public Service Leaders Group?

Yes No Don't know

List any other leadership or governance roles you have held in the last 5 years e.g board memberships.

Section 3: Personal reflections

Briefly describe two recent leadership achievements that indicate your ability to lead at the executive level.

Describe what strengths you bring as a leader at the executive level, and how you have applied them in your role(s).

Briefly describe two challenges or self-identified areas of development you would like to work on. How do you see the programme supporting you to develop and improve in these development areas?

What career aspirations do you have for the coming three years?

As an executive leader in the Public Service, where we are guided by Public Service principles and values, how do you see this influencing your actions, guiding your behaviour, and shaping your strategic decisions?

List any career leadership development completed in the last 5 years (including secondments, coaching, mentoring, formal learning and development).

What motivates you to be on this programme?

This programme encourages people to share knowledge, experiences and build a strong network. What will you bring to share with others and how will you support the creation of a learning environment where everyone feels safe to get out of their comfort zone to grow and develop?

Section 4: Chief executive approval and authorisation

I endorse this application to attend the Executive Leader Development Programme and will pay the full programme fee if this application is successful.

Name

Work email

Phone number

Signature

Section 5: Terms and conditions

Terms and conditions of enrolment

If you are accepted onto the Executive Leader Development Programme, payment is required to confirm your place. Fees are payable on receipt of the tax invoice.

Programme fees

LDC Members: \$19,000 + GST

Non-members: \$24,000 + GST

To maximise the value of this opportunity, it's essential you commit to attending all parts of the programme. This includes:

- A kick-off session: 3 hours.
- 2 Residentials: 4 full days each.
- 3 workshops: 3 hours each.
- Individual coaching: approx. 5 hours spread throughout the programme.
- Self-directed project work: approx. 50 hours for project-based group work over 6 months.

Total commitment: Approximately 130 hours in total across in-person sessions, individual coaching and self-directed project work.

Cancellation and refunds

If you cancel your enrolment within 4 weeks of the programme kick-off date, you will incur charges as follows:

- Within 2-4 weeks of the programme kickoff date: 50% of programme fee.
- Less than 2 weeks before the programme kick-off date: 100% of programme fee.

For individual coaching, less than 24 hours' notice of cancellation will result in you being charged for facilitator time, in addition to the cost of the programme.

Privacy statement

We collect personal information from you, including information about your:

- name
- contact information/location
- interactions with us
- demographic information
- career and development information.

We collect your personal information in order to register and select programme participants and administer the programme.

Besides our staff, we share some or all of this information with:

- programme facilitators (to communicate information about cohort participants)
- programme speakers (to communicate who will be present for their speaking engagement)
- programme venue (to communicate specific participant requirements e.g., dietary or other requirements).

The information you provide will be kept safe and stored securely.

Application

1. I confirm the information given in this application is complete and accurate to the best of my knowledge.
2. I understand the information requested in this application form will be used solely for the purpose of assessing my application, and that personal information contained in the application will be made available only to us, programme venue and facilitators. LDC will retain this application.
3. If I am accepted onto the Executive Leader Development Programme, I commit to attending all parts of the programme over the 9 month programme period. This includes completing the necessary assessments and evaluations, full attendance at the two 4-day residentials, workshops, project-based learning and coaching sessions.

If your application is accepted, you will also need to complete a brief enrolment form.

I have read and accepted the above.

Date

Send your completed application to: ldcprogrammes@ldc.govt.nz