



## Ngā Tohu Rangahau LDC - Puka tono LDC Fellowships - Application form

The LDC Fellowships are annually selected research and study awards for high-potential mid and senior leaders.

### Fellowship themes

The Fellowship themes are designed to make a strong contribution to delivering high-quality public services to New Zealand and for New Zealanders.

The 2025 Fellowship themes relate to building leadership capability that creates a unified public service, where 'spirit of service' is strong by either:

- Building leadership capability that promotes working collaboratively across sectors and agencies to deliver efficient results and shared outcomes or respond to disruptive events, or
- Building leadership capability that supports collaborating widely with communities and the public to strengthen citizen participation in policy design and service delivery and/or the devolution of services, or
- Strengthening leadership at a system level that fosters long-term thinking, sustainability and resilience, and increases the ability of the public service to adapt to meet present and future challenges such as emerging technologies and other global and domestic threats and opportunities.

### Referees

Two referees must complete a separate report to accompany your application. Referees should be people you report to or have worked with recently who are qualified to comment on your work performance and commitment to development.

Provide your referees with a copy of this completed application, so they can comment on your proposed course of study/research.

Please arrange for your two referees to complete the Referee form and email it to:  
[ldcprogrammes@ldc.govt.nz](mailto:ldcprogrammes@ldc.govt.nz) by **5pm, 30 June 2025**.

## Applicant checklist

Note your completed application needs to be emailed to [ldcprogrammes@ldc.govt.nz](mailto:ldcprogrammes@ldc.govt.nz) by **5pm, 30 June 2025**.

Read all the information on the [LDC Fellowships webpage](#), including eligibility criteria.

Contact LDC to discuss your application before you complete the application process. LDC can also put you in contact with previous Fellows.

Complete the application form and ensure you have your chief executive's endorsement and your manager's expectations recorded where indicated.

Ensure your two referees have the Referee form, and that they are aware of the application closing date of **5pm, 30 June 2025**.

Provide your referees with a copy of your completed application, as they are required to comment on your proposal.

## Personal details

Name:

Role/title:

Start date:

Agency:

Email:

Phone:

## Referees' details

### Referee 1

Name:

Role/title:

Agency:

Email:

Phone:

### Referee 2

Name:

Role/title:

Agency:

Email:

Phone:

### Current manager's expectations

If not nominated as a referee, your manager is required to complete question 8 of this form (page 10), to outline their expectations of the Fellowship outcomes.

Note the maximum space has been allowed for your information. If you need extra, please go to the end of the form to add further notes.

## **1. Current employment**

**Summary of your duties and responsibilities, including management and leadership responsibilities, such as direct-report numbers and budget:**

**Outline the scope and nature of cross-agency initiatives you have been involved in, including your role in these:**

What are your future career plans?

2. Employment history

State the positions you have held in the last 10 years

Role/title	Length of time	Agency/organisation

### 3. Education: Academic qualifications and achievements

State your academic qualifications and achievements

Date	Qualification/achievement

### 4. Previous leadership development opportunities

Experiential (for example in role, projects, and secondments) and/or formal. Please list:

### 5. Development objectives and Fellowship plans

What are your development objectives?

**What are your development objectives?** (continued)

**What is your proposed programme of study, practical experiences or independent work based research?**

## 6. Statement of Fellowship proposal

### Tick the theme you are applying for:

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- Strengthening leadership at a system level that fosters long-term thinking, sustainability and resilience, and increases the ability of the public service to adapt to meet present and future challenges such as emerging technologies and other global and domestic threats and opportunities.

### Describe your Fellowship proposal and why you want to do it.

- Describe how your plan meets your personal development and future objectives.
- Include the likely benefits to you, your agency, and the public sector as a whole.
- How is it relevant to delivering public services innovatively to New Zealanders? What aspects of the [Leadership Success Profile](#) do you expect to focus on?

**Describe your Fellowship proposal and why you want to do it.** (continued)



## 7. Costs

Provide detailed estimates of Fellowship costs.

**Travel and accommodation costs:**

**Total NZ\$**

**Development activity costs:**

All course costs must be in local currency. For example, provide American course costs in US\$ or British research costs in UK £. Please do not convert the overseas component into New Zealand dollars.

**Total \$**

If the costs of your proposal exceed the grant available, how will you fund the shortfall?

## 8. Your manager's expectations of the Fellowship outcomes

To be completed by your manager, if they are not a nominated referee.

Name:

Role/title:

Start date:

Agency:

Email:

Phone:

As the applicant's manager, how do you expect the applicant and/or your agency will benefit from the Fellowship?

**As the applicant’s manager, how do you expect the applicant and/or your agency will benefit from the Fellowship?** (continued)

## 9. Further supporting material

Please provide any additional material you believe to be relevant in supporting your application.

### Applicant

1. I confirm the information given in this application is complete and accurate to the best of my knowledge.
2. I understand the information requested in this application form will be used solely for the purpose of assessing my application for a Leadership Development Centre Fellowship, and personal information contained in the application will be made available to members of the Fellowship selection panel. I understand personal information captured in this form will be used by LDC. You can read more detail on how information is collected and used in LDC's [privacy statement](#).
3. If I am awarded an LDC Fellowship, at the completion of my Fellowship I will:
  - keep LDC up-to-date with my progress and check in at agreed milestones, and share my progress through agreed channels and methods.
  - produce a suite of materials that can be used across the system, including presentations, fact sheets and articles.
  - share my learning in a seminar(s) or other event(s), as agreed with LDC.
  - become part of the Fellowship alumni, to share my ongoing experiences, opportunities and achievements.

**I have read and accepted the above.**

### Chief executive endorsement

**I support this application.** If successful, I will provide the LDC Fellow opportunities to share their learning in my agency's work programme. As my agency is seeking system prioritisation of this leader's development, it commits to supporting their development. This may be through provision of leave (paid or unpaid leave), coverage of insurance while travelling, and/or providing opportunities for the research or learning to be shared with other public sector leaders on their return.

I also understand our agency is expected to facilitate the Fellowship by covering the initial costs (for example flight and accommodation costs) and seeking reimbursement of these via itemised invoice to the Leadership Development Centre.

**Name:**

**Date:**

If you need extra space, use this box to add further notes.

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Completed applications must be received by LDC before **5pm, 30 June 2025**. We will not accept late submissions.

Email your completed application form to: [ldcprogrammes@ldc.govt.nz](mailto:ldcprogrammes@ldc.govt.nz)